



## **Terms of business**

### **Studio rates:**

- Piano recording, editing & mixing time is charged at \$85/hour (unless otherwise arranged) and billed in 10 minute intervals. Session minimum is one hour. A four hour block is billed at \$295. A \$100 non-refundable deposit is required to secure a 4 hour block and is due at least 14 days prior to scheduled block session.
- Mastering time is billed at \$110/hour. Master quality CD-Rs are \$5 each. A 50-60 minute album solo piano music that is recorded at Piano Haven is typically mastered in about three hours. A separate agreement will be issued for mastering services.
- A \$30 session fee is charged for any session that requires piano recording. Session fee is waived for sessions of three hours or longer. Session fee is not charged for mixing/editing/mastering sessions. Session fee entitles artist to a 15 minute warm-up/practice period on the piano to be completed before the scheduled session start time. It also guarantees a well tuned piano for the session and digital storage with back-up of all recorded data/files during the session. Session files will be deleted from Piano Haven's computer & back-up system 90 days after project completion. It is the artist's responsibility to request physical/digital delivery of such files before the deletion date.

### **Artist agrees to:**

- Give 24 hours notice in the event of hourly session cancellation. Less notice will result in a \$30 session fee. Four hour block reservations will forfeit deposit in the event of cancellation within 14 days of scheduled session.
- Notify Joe in advance if they desire to bring another person along for the session.
- Pay for services at the end of each session in the form of cash, Visa, Mastercard Amex or Discover. All forms of checks and money orders are not accepted. Piano Haven will not release any session audio files until studio time has been paid for to date. Unpaid studio time may result in the permanent deletion of studio files created during the unpaid sessions after 30 days delinquency. Payment confirms artist's complete satisfaction in services rendered. Amounts paid are non-refundable.
- Give credit in any album liner notes to Piano Haven Recording Studio as the recording facility for piano tracks.
- Refrain from bringing illegal drugs on premises, remain sober & sane during the entire session, and respect the property of Piano Haven

**Piano Haven agrees to:**

- Be ready & available to begin recording precisely at scheduled session time
- Work diligently & efficiently during sessions.
- Give artist honest feedback/opinion only when asked!
- Protect and honor the privacy of artist's recorded music files
- Credit artist for recording down-time, the result of equipment failure, instrument failure or noise intrusion.

**Artist & Piano Haven mutually agree that:**

- There are variables that may interfere with the recording process such as, but not limited to, sound interference from indoors or outdoors or variables out of Piano Haven's control. Such interferences are not common, but do happen. Piano Haven will not be held liable for costs incurred by artist the result of such interferences.
- There are *some* audio edits/manipulations that Piano Haven may not be able to perform. We can discuss options in such cases.
- The piano can go out of tune at any time for reasons out of Piano Haven's control. Piano Haven is capable of fixing some incidental tuning issues on the spot but does not keep a tuner/tech on call for all sessions. This can however, be arranged in advance at artist's expense if desired.
- The piano tuning method, voicing and regulation will not be adjusted in any way to suit artist's needs/desires. It is recommended that artist preview the piano before booking a session. References are readily available.
- The piano is not to be played violently or abused. Joe retains the right to end any recording take or entire session upon his determination that piano is being compromised or abused. Artist agrees to be held liable for any damage done to piano the result of artist's negligence or abuse, purposeful or accidental.
- It is the artist's sole responsibility to retain legal rights to publish any music that is not 100% original to the artist.
- Piano Haven is also Joe's home and the west area & bedrooms are to remain completely undisturbed.
- We will work together in positive fashion to make the best piano recording we can!

**Artist signature & date:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_